

## Application

*Note: This information is ONLY for me to make the determination about the best mix of people to collaborate. I will not share this information with anyone, never fear! I respect your privacy and appreciate your willingness to be considered for this project.*

Name:

Employer or Company Name:

Best Mailing Address:

Best Contact Phone:

Best Email:

Primary website:

Additional websites:

Name of shopping cart &/or email/contact management system you currently use:

Number of people on your list (to whom you could announce your new venture):

Other ways you could promote this project:

Indicate the Top Ten Productivity Series for which you most interested in submitting ideas:

Top Ten Productivity Tips for Coaches

Top Ten Productivity Tips for Entrepreneurs

Top Ten Productivity Tips for Professors

Top Ten Productivity Tips for Women

Top Ten Productivity Tips for Writers

Other:

Continued on next page...

## Submission Example (Which you are ready for me to share)

**Please note:** It makes sense for you to be sending me your information if you are familiar with the way that I tend to write the Top Ten Productivity Tips (and you can sign up at [www.TopTenProductivityTips.com](http://www.TopTenProductivityTips.com)). Some weeks, it's just a set of ten statements, with little explanation. Other weeks, I have the ten ideas, each with a short explanation or additional commentary. One is not better than the other, so you can choose what works best for you for the particular sample set you are sending me.

Please include a sample set of tips in the following format (and just send them to me as a separate an attachment in Microsoft Word). No need for any fancy formatting; I just want to see your style and the kinds of ideas you want to share with subscribers.



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Title (for this set of tips)

Introductory sentence or paragraph

Your ten tips

Concluding sentence or paragraph

Contact info as you want it to appear

In order to expedite this process, please send in a Word doc, with all the parts listed above, included.



**Note:** If you have any questions you may find the information here: <http://toptenproductivitytips.com/contributor/> which includes a link to the FAQs pages. If you have questions that aren't answered on these pages, please let me know!